

## MHSAA TRANSFER POLICY

No school shall include in its athletic line-up, or eligibility sheet, any student who has transferred from another school within the previous twelve (12) months. The MHSAA Transfer Policy applies to all students transferring into Manitoba high schools. This applies once a student has enrolled in grade 10. This does not affect students currently enrolled in grade 9.

In accordance with the Association's Appeal Process, a **school** may apply to the MHSAA Appeal Committee to have a student be deemed eligible to participate in Association sponsored events according to one or more of the following criteria:

1. There has been an accompanying change in permanent residence of the immediate family. Immediate family is the parent(s) or the student's legal guardian as determined by a court of competent jurisdiction. The student and his/her immediate family must completely and permanently move from the former residence. The student/family may be requested to provide evidence/documentation confirming that they are residing in a new permanent residence, and evidence/documentation that they have completely and permanently moved from the former residence.
2. The student has transferred to a Manitoba school from within Canada or the United States.
3. The student did not participate in a particular sport at the interschool level for twelve months prior to the date of transfer. Written confirmation from the Principal or Vice Principal at the previous school is required.  
**OR**  
The student accepts his/her ineligibility under the Transfer Policy, but requests eligibility for the sports he/she did not participate in at the interschool level for the twelve months prior to the date of transfer. Written confirmation from the Principal or Vice Principal at the previous school is required.
4. The student **has been placed** in a school by Child and Family Services (CFS) or related agency and accompanying rationale is included.
5. The student has transferred schools to enroll in a recognized program of studies (i.e. Francais, Senior Years Technology Education, and French Immersion).
6. The student has changed residence to live with a custodial parent for exceptional personal reasons.  
**OR**  
The student has changed residence to live with a new court-appointed legal guardian for exceptional personal reasons. Documentation showing that there was just cause for the move must accompany the appeal.
7. The Student has transferred to remove him/herself from an abusive home environment. Documentation showing that there was just cause for removal from the

home may be requested from the sending school, psychologist, social worker, medical doctor or police as the case may be. (All documentation will be reviewed respecting confidentiality)

8. The student has been forced to leave an independent school specifically due to financial hardship. The appeal must include the following information: documentation confirming change in tuition fees; documentation regarding family requests for bursary assistance to meet financial hardship; The appeal committee may request documentation confirming significant changes in the financial situation of the family; and, confirmation that the student will be attending the designated school in their home catchment area.
9. The student was the victim of bullying and after attempts to resolve the issue the sending school agreed that it was in the best interests of the student to transfer schools. The appeal must be accompanied by documentation showing that there was just cause for the transfer of schools

Notwithstanding any of the above, no student may participate in the same sport for more than one school in the same League/Zone season in the same school year unless the student is ruled eligible by the Appeal Committee.

10. Students transferring from other provinces, states, or countries who have **graduated** from high school or equivalent, are **ineligible** for MHSAA competition.
11. The student has transferred as a result of the closure of his/her former school and is attending the school designated by the School Division.
12. When applying under point (1) the student/family must provide evidence/documentation confirming that he/she and their immediate family are residing in a new permanent residence and that they have completely and permanently moved from the former residence. The student must provide evidence/documentation confirming that they are residing in a new permanent residence. In both cases, such evidence/documentation may include:
  - o Telephone and utility service operative at the new residence
  - o Telephone and utility service disconnected at the former residence;
  - o Vehicle registration listing the new residence;
  - o Real estate documents indicating and verifying a change of residence (e.g., sale and purchase);
  - o Parents/court-appointed guardians' property tax bill listing the new residence;
  - o Insurance documentation for home and auto insurance;
  - o School documentation showing that sibling(s) attend local elementary school and/or the same high school as the transferring student;
  - o Any other documentation that is requested which establishes the student and his/her immediate family is living at the new residence.
  - o Manitoba Health Registration card.

***Production of evidence/documentation described above does not guarantee eligibility.***

The Appeal Committee shall, in its sole and exclusive discretion and authority, consider such application and rule the student eligible or ineligible.

**Notes:**

1. Once a student has changed schools he/she is considered a transfer student and even if he/she returns to their original school, he/she must comply with the Transfer Policy.
2. The word "participate" in the Transfer Policy means competing for your school in that sport/activity. This includes exhibition games and invitational tournaments/events, not just league play. A transfer student would be eligible to practice with the school team.
3. The Appeals Committee **will not consider** as a reason for transfer; that a sport or team is no longer offered at the previous school.
4. Out of province exchange students and out of country exchange students are not considered transfer students and **are eligible for all sports. Should they transfer schools after enrollment, they would not be eligible**

**Transfer Policy Procedural Process**

1. All transfer students are ineligible for MHSAA competition until approved by the Appeals Committee.
2. Students not eligible under these criteria may appeal in writing.

**Note:** In all sections above, proper documentation must be received by the appropriate group before a decision may be rendered at that level.

3. Appeal hearings will be held on a regular basis, prior to the start of various sport seasons...

**Appeals**

In the event that a student, ineligible by reason of the Transfer Policy, seeks to appeal his or her ineligibility to the MHSAA – the following procedure shall be followed:

1. The **school** shall submit, in writing, the grounds of the appeal and the reasons why the student claims to be eligible;
2. Upon receipt of the application for appeal, the Board shall notify the school in writing, of the date, time and place that the appeal is to be heard. The student shall also be advised that he or she may personally attend the hearing of the appeal, along with his or her representative; School representative must also be in attendance. A \$200.00 non-refundable bond must be submitted.

3. At the hearing, the student or representative may make whatever submission, or call whatever witnesses he or she chooses, and which the Appeal committee shall permit in its sole and exclusive discretion.
4. The Appeal committee shall render its decision, in writing, and in doing so shall state briefly the reason(s) for its decision. The decision of the Appeal committee shall be final.